

Job Title: Project Manager

Qualification: BE/B. Tech-Civil

Required Profile:

1. Completion of Projects in Time.
2. Issuing timely forecast of materials/drawings based on activities planned at site.
3. Review of bills of quantities and item lists.
4. Study of drawings, provide inputs to consultants, and generate/review BBS.
5. Interaction with vendors, sub contractors to ensure implementation of all project plans and schedules and tracking systems.
6. Interaction with consultants, engineers for inspections, audits, design clarifications, project closeout issues.
7. Construction supervision of civil works at site, including safety, quality and time schedule.
8. Contracts administration and enforcement at site.
9. Value engineering to achieve functionality, safety, quality and time schedule.
10. Maintain all documentation as required by the company including all internal reporting.
11. Knowledge an application of AutoCAD, MS Projects and Prima Vera, MS –Project.
12. Basic knowledge of PLC and Electrical.
13. Management degree or equivalent finance background shall be added advantage.
14. Positive attitude and great integrity and good interpersonal skills and should be able to respond quickly on variouavailable options to further optimize.
15. Key Skills: Construction Management, Planning and Scheduling.

Software Expertise: AutoCAD 2d, MS office, MS-projects

Minimum Experience: 5 to 7 Years.

Compensation Offered:

- 75,000 per month (6000-SAR)
- 6500 Transportation Allowance (500-SAR)
- 18000 House Rent Allowance (1350-SAR)
- 15 days paid Off per Year.
- Airline Ticket paid by company every two years.
- Medical Insurance provided by the company.